

WINGHAM PARISH COUNCIL

Minutes of a Meeting held on Monday 8 May 2017, 7.45 The Miles Room, Wingham Village Hall

Councillors Present

Cllr S Addis
Cllr C Baker
Cllr E Brice
Cllr R Catt
Cllr B Curtis, Chairman
Cllr R Graydon
Cllr P Prebble
Cllr N Redfearn
Cllr P Young

In attendance: Kerry Coltham, Clerk
Members of QRRA (for Item 4 only)
2 residents

		ACTION
1	Apologies for absence Apologies were received from the District Councillors.	
2	Election of Chairman It was proposed by Cllr Baker, seconded by Cllr Brice and RESOLVED that Cllr Curtis be re-elected as Chairman. Cllr Curtis made his Declaration of Acceptance of Office to the Clerk by signing the form at the meeting.	
3	Election of Vice-Chairman It was proposed by Cllr Graydon, seconded by Cllr Prebble and RESOLVED that Cllr Addis be re-elected as Vice-Chairman.	
4	Election of other officers All Councillors signed their acceptance of office at the meeting. It was RESOLVED that officers be elected as follows:-	
a)	Planning Committee: Cllrs Addis, Baker, Catt & Prebble	
bi)	Internal Financial Control: Cllr Catt	
bii)	Internal Audit: Cllr Young	
ci)	Maintenance checks for play area/MUGA..... Cllr Prebble	
cii/ciii)	Maintenance checks for property/allotments:... Cllr Catt	
civ)	SID stats & maintenance/moving:..... Cllr Young (Stats); Cllr Prebble (moving)	
cv)	AED maintenance: Cllr Graydon	
d)	Other Offices & Responsibilities:	
di)	Speedwatch..... Cllrs Redfearn & Young	
dii)	Emergency Plan Cllrs Addis, Brice & Young	
e)	Parish Council representatives for other organisations were agreed as follows:	
	Kent Association of Local Councils (KALC)..... Cllrs Addis and Brice	
	Village Hall Committee..... Cllr Brice	
	Recreation Ground Committee..... Cllr Baker	
5	Declarations of interest There were no declarations of interest.	
6	Minutes of previous meeting It was proposed by Cllr Catt, seconded by Cllr Brice and RESOLVED, that the minutes of the meeting held on 10 April, having been circulated, be approved and signed as a true record.	BC
7	Public Session On behalf of other members of the QRRA present, Steve Barden addressed councillors to provide information on the forthcoming One Aim Rally taking place 30 June to 2 July and to note they are seeking alternative accommodation for their group due to uncertainty regarding the Old Railway Station land.	
8	Finance	
8.1	Financial Statement for April It was proposed by Cllr Prebble, seconded by Cllr Addis and RESOLVED that the statement for April be approved.	
8.2	Bills to be approved:	
	Clerk BT Bband April/May phone bill £26 .03	
	Clerk Expenses for April (post) 1 .68	
	Clerk H&L allowance April 8 .00	
	Harmer & Son Apr grass cut LG(MP)A 1976 s19 355 .20	
	DDC WC Maintenance PH 1936 s87 1930 .18	
	It was proposed by Cllr Baker, seconded by Cllr Young and RESOLVED that these bills be approved and paid.	KC

<p>8.3</p> <p>8.4</p> <p>8.5</p> <p>8.6</p> <p>8.7</p> <p>8.8</p> <p>8.9</p> <p>8.10</p> <p>8.11</p>	<p><u>Bills to be ratified:</u></p> <table border="0"> <tr> <td>Clerk net salary April (<i>Standing Order</i>)</td> <td>£668 .24</td> </tr> <tr> <td>NEST Pension Payments Apr (<i>DD</i>)</td> <td>12 .13</td> </tr> <tr> <td>APA expenses; inks (<i>v</i>) LGA 1972 s15(5)&LGA 1972 s111</td> <td>34 .75</td> </tr> <tr> <td>Clerk Printer Inks LGA 1972 s111</td> <td>23 .00</td> </tr> <tr> <td>GoVicinity Creative artwork LGA 1972 s137</td> <td>30 .00</td> </tr> </table> <p>It was proposed by Cllr Prebble, seconded by Cllr Brice and RESOLVED that the above payments be ratified.</p> <p><u>Village Organisation Grant Payments 2017-18</u> It was proposed by Cllr Brice, seconded by Cllr Young and RESOLVED to approve the payment of grant cheques to village organisations as agreed at previous meetings (MOM 12.12.16 s5.6 & 13.2.17 s5.8).</p> <p><u>Fund Transfer</u> It was proposed by Cllr Addis, seconded by Cllr Catt and RESOLVED to approve the transfer of £37,000 to the NS&I account for earmarked funds.</p> <p><u>Clerk Salary & Pension</u> It was RESOLVED to approve adjustments to the clerk salary and pension as agreed MOM 12.12.16 s5.6 from 1.4.17.</p> <p><u>Fields in Trust membership renewal</u> It was proposed by Cllr Brice, seconded by Cllr Addis and RESOLVED to approve renewal at £50. LGA 1972 s111</p> <p><u>Welcome to Wingham School Poster Competition 2017</u> It was proposed by Cllr Prebble, seconded by Cllr Young and RESOLVED to approve the cost of enlarging the winning design at approximately £150 (amount tbc). LGA 1972 s137</p> <p><u>The Kent Men of the Trees Village Competition 2017</u> It was proposed by Cllr Catt, seconded by Cllr Baker and RESOLVED to take part in this competition once again and approve the £10 administration fee. LGA 1972 s137</p> <p><u>Councillor Name Badge</u> It was proposed by Cllr Addis, seconded by Cllr Graydon and RESOLVED to purchase a badge for Cllr Redfearn at approx. £15. LGA 1972 s137</p> <p><u>Annual Return for 2016/17</u> The clerk's request to PKF Littlejohn for an extension on the return date to 19 June was ratified; it will be discussed at the 12 June meeting.</p>	Clerk net salary April (<i>Standing Order</i>)	£668 .24	NEST Pension Payments Apr (<i>DD</i>)	12 .13	APA expenses; inks (<i>v</i>) LGA 1972 s15(5)&LGA 1972 s111	34 .75	Clerk Printer Inks LGA 1972 s111	23 .00	GoVicinity Creative artwork LGA 1972 s137	30 .00	<p></p> <p>KC</p> <p>KC</p> <p>KC</p> <p>KC</p> <p>KC</p> <p>KC</p> <p>KC</p> <p>KC</p> <p>KC</p>
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<p>9</p>	<p>Correspondence Received (<i>NB. This list includes correspondence received since the previous meeting which has not previously been circulated and/or included on the agenda</i>)</p> <p>CHEK – email re Fight to save the K&C Hospital</p> <p>FIT – AGM papers</p> <p>SLCC – The clerk magazine, Vol 48, No.3</p> <p>Clerks & Councils Direct – May 2017 Issue 111</p> <p>HAGS – Sales literature</p> <p>Various other information emails previously circulated to Council members.</p>	<p>KC circulate</p>										
<p>10</p> <p>10.1</p> <p>10.2</p> <p>10.3</p>	<p>Reports</p> <p><u>Planning</u> Cllr Baker reported that there were <u>no objections to:</u> 17/00470 2 Little Twitham Barn, Staple Road. Erection of new partition walls to form first floor bathroom; 17/00461 Willow Tree Cottage, The Old Fairground, High Street. Erection of 2no. detached dwellings and garage block (existing mobile home to be removed); 17/00101 & 17/00102 (Listed Building & Cons. Area) 113-114 High Street. Demolition/removal of chimney stack/fireplace and rebuild to full height. The committee <u>objected to:</u> 16/01473 The Old Railway Station, Canterbury Road. Erection of 6 detached dwellings with associated access roads and landscaping and provision of a managed nature area (additional information) (re-advertisement). <u>The following decisions were received from DDC:</u> 17/00202 2 Rusham Cottages, Rusham Road. Erection of a single storey rear extension (existing extension to be demolished). GRANTED; 17/00210 14 Mill Road. Certificate of Lawfulness (proposed) for the erection of single storey side and rear extensions. GRANTED; 17/00219 The Old Alms House, Watercress Lane. Erection of single storey rear extension (existing extension to be demolished). GRANTED.</p> <p><u>Play Area</u> Cllr Prebble noted the area is often messy with rubbish. Further to his report last meeting, Cllr Prebble felt a meeting with the Recreation Ground Committee is required to discuss WCs. Following discussion, including possible use of CCTV, it was agreed this should be moved forward as a project.</p> <p><u>Other reports</u> were received from Cllr Young regarding SID, Cllr Brice on the Village Hall and Dover Area KALC Committee and Cllr Baker on the Recreation Ground Committee.</p>	<p>WC project NB. Cllr(s) to be allocated</p>										

11	Items for Discussion	
11.1	<u>DOV/17/00387 Part of Wingham Court, Hawarden Place, Canterbury Road</u> It was RESOLVED to object to this application on the grounds that the current proposed development remains out of character with the area and is an over-development of the site; the vehicle access is inappropriate for so many proposed dwellings and the volume of traffic using it; it is unclear whether or not emergency vehicles would have enough space to turn within the development and egress safely; concern for residents and their visitors moving to and from the car park; potential effect on primary care. It was further resolved to request our District Councillor to call this application in to be discussed by the full DDC Planning Committee.	KC Send response
11.2	<u>QRRR One Aim Rally 30 June - 2 July 2017</u> Following comments made in the public session, it was agreed there was no further action required.	KC
11.3	<u>'ACTION ON TRAFFIC' APA & Current vehicle-related issues</u> There were no further actions regarding the parish assembly, but several traffic related issues were noted, including: resident concerns regarding parking in the village; Road works completed and to be carried out (crossing; white lines; traffic survey); Speedwatch; and accidents on the Roman Road and need for a speed camera.	
11.4	<u>Village of the Year 2017 TV</u> It was RESOLVED to apply for this and await further information.	KC
11.5	<u>Battle's Over - A Nations Tribute & WW1 Beacons of Light 11 November 2018</u> It was RESOLVED to register an interest in taking part with this event.	KC
12	Questions and Items of Information	
12.1	<u>Memorial for Mr/Mrs James</u> The clerk noted that four rose plants have been purchased by Mr/Mrs Baker and will be placed around the village notice board in the High Street with a small plaque.	
12.2	<u>High Street Geraniums</u> The clerk noted her request for a quote from Longacre Nursery which will be shared with Councillors ASAP.	KC
12.3	<u>Social Housing</u> The clerk noted she is arranging a meeting with DDC to discuss possible further social housing in the village.	KC
12.4	<u>Footpath Warden maps</u> The clerk noted that new A3 footpath maps have been produced indicating the parish boundary and laminated for use by the wardens. It was RESOLVED to contribute £20 to the cost of the copying and laminating these.	KC
12.5	<u>AED Kiosk Painting</u> The clerk noted that this has been painted by Peter Salducas who has also been asked to quote for painting the History Panel board.	KC
12.6	<u>Outstanding jobs/projects</u> The clerk noted the long list of these she's putting together with details of when agreed and what action is required and will share this with Councillors ASAP.	KC
12.7	<u>Play Area Surfacing</u> Cllr Catt suggested we obtain quotes for resurfacing the rest of the play area.	KC agenda
12.8	<u>Meeting start times</u> Cllr Prebble suggested that the main PC meeting could start at 7.30pm as the Planning Committee is generally finished by then.	KC agenda
12.9	<u>Bin at Wingham Green</u> Cllr Brice noted this bin remains overflowing.	KC
12.10	<u>Watercress Lane Potholes</u> Cllr Brice noted she reported these and they were fixed within a week.	
12.11	<u>Volunteer Financial Support</u> Cllr Redfearn sought clarification on any financial support offered to our volunteers.	
12.12	<u>Anti-Social Behaviour</u> Cllr Prebble noted seeing youths on scooters at the recreation ground and on the play equipment.	
13	Date of Next Meeting Monday 12 June 2017, 7.45 Miles Room, Wingham Village Hall	

There being no further business, the meeting closed at 21.38.