

WINGHAM PARISH COUNCIL

Minutes of a Meeting held on Monday 10 July 2017, 7.30 The Miles Room, Wingham Village Hall

Councillors Present

Cllr S Addis
Cllr C Baker
Cllr E Brice
Cllr R Catt
Cllr B Curtis, Chairman
Cllr R Graydon
Cllr P Prebble
Cllr N Redfearn
Cllr P Young

In attendance: Kerry Coltham, Clerk

		ACTION
1	Apologies for absence There were no apologies for absence.	
2	Declarations of interest Cllrs Curtis, Graydon & Redfearn all declared an interest with reference to correspondence discussed in Item 7 Reports (Planning) regarding possible development of land adjacent to Petts Lane.	KC
3	Minutes of previous meeting It was proposed by Cllr Prebble, seconded by Cllr Brice and RESOLVED, that the minutes of the meeting held on 12 June, having been circulated, be approved and signed as a true record.	BC
4	Public Session There were no members of public present for this session.	
5	Finance	
5.1	Financial Statement for June It was proposed by Cllr Baker, seconded by Cllr Prebble and RESOLVED that the statement for June be approved.	
5.2	Bills to be approved:	
	Clerk BT Bband June/July phone bill	£23 .21
	Clerk Expenses for June (post)	1 .77
	Clerk H&L allowance June	8 .00
	Harmer & Son June grass cut LG(MP)A 1976 s19	481 .25
	Business Stream - allotments S&AA 1908 s26	44 .25
	D.I.Services (Quote) Red Lion Corner Garden	260 .00
	It was proposed by Cllr Catt, seconded by Cllr Prebble and RESOLVED that these bills be approved and paid.	KC
5.3	Bills to be ratified:	
	Clerk net salary June (Standing Order)	£674 .92
	NEST Pension Payments June (DD)	12 .24
	ASDA HP Ink for clerk (2x£14) (Visa)	28 .00
	It was proposed by Cllr Addis, seconded by Cllr Young and RESOLVED that the above payments be ratified.	
5.4	Quarterly Review The statement of expenditure against the budget for the quarter 1 April to 3 June 2017 was presented, having been audited by Cllr Catt and found to be correct. It was proposed by Cllr Baker, seconded by Cllr Brice and RESOLVED that the statement be approved.	
5.5	Report from Annual Internal Audit It was proposed by Cllr Catt, seconded by Cllr Graydon and RESOLVED to accept the written report from Danny Swan following his internal audit review of accounts for 2016-17.	
6	Correspondence Received (NB. This list includes correspondence received since the previous meeting which has not previously been circulated and/or included on the agenda) See-Saw Pre-School – Thank you for grant Lloyds – information about the Financial Services Compensation Scheme Clerks & Councils Direct – July 2017 Issue 112 SLCC – The clerk magazine, Vol.48, No.4 NALC – LCR magazine Summer 2017 Various other information emails previously circulated to Council members.	KC circulate
7	Reports	
7.1	Play Area Cllr Prebble said the facility is being very well used and he has not noticed too much mess or rubbish.	

<p>7.2</p> <p>7.3</p> <p>7.4</p>	<p><u>Planning</u> Cllr Baker reported that there were no applications to be discussed or decisions to be ratified at the planning meeting. <u>The following decisions were received from DDC:</u> 17/00102 + 17/00101 113-114 High Street. Demolition/Removal of chimney stack/fireplace and rebuild to full height. GRANTED; 17/00598 Oakfield House, High Street. Erection of single storey extension (existing entrance canopy to be removed). GRANTED; 17/00461 Willow Tree Cottage, The Old Fairground. Erection of two detached dwellings and garage block. REFUSED. Correspondence from architect Nicholas Blake on behalf of his clients with an interest in the site north of 112 High Street, adjacent to Petts Lane was brought to the council's attention. As no formal application has been made and no details provided on the type of development or number of properties proposed, Councillors RESOLVED to make no comment at this stage, but would be happy to meet with the architect if an application is made.</p> <p><u>Recreation Ground</u> Cllr Baker noted that the AGM is due to take place 11 July 2017.</p> <p><u>Other reports</u> were received from Cllr Brice on the Village Hall, Cllr Young on SID and Speedwatch, the clerk on the meeting with DDC on Social Housing, and Cllr Curtis on the KALC Councillor Conference.</p>	<p>KC</p>
<p>8</p> <p>8.1</p> <p>8.2</p> <p>i)</p> <p>ii)</p> <p>iii)</p> <p>iv)</p> <p>v)</p> <p>vi)</p> <p>vii)</p> <p>viii)</p>	<p>Items for Discussion</p> <p><u>MUGA & Play Area, Recreation Ground</u> The clerk updated councillors on the outstanding works to be completed by Playdale and noted correspondence from the Playdale MD apologising for the issues we have experienced. His offer for a free annual inspection for 2018 was accepted by Councillors. With reference to MOM 12.6.17 s8.8, Playdale supplied a quote for further surfacing at cost - £5,500. It was proposed by Cllr Prebble, seconded by Cllr Brice and RESOLVED to accept this quote. The decision to employ A.Wells, Professional Molecatcher, was ratified and it was noted he had caught two moles in the play area, invoice to follow. A revised quote from A.W.Warner for chestnut paling fencing was discussed. As his prices had increased significantly from last year, it was agreed that Cllr Graydon would obtain another quote. Cllr Redfearn confirmed she is completing the relevant DDC event forms and making progress on arrangements for the Play Area Grand Opening event on 10 September at the Recreation Ground. The clerk will send out invitations for the event and Cllr Graydon will arrange the hire of the marquee.</p> <p><u>Traffic and A257 related issues</u></p> <p>Bollards at 100 High Street: It was RESOLVED to ask KCC Highways to only replace the two end bollards.</p> <p>Parking School Lane: Following discussion of a resident's email concerned about parking and emergency vehicle access to the lane, it was RESOLVED to: write to The Dog Inn; invite our PCSO to visit at school drop off/pick up time; invite school children to design a parking sign for the council to put in the lane.</p> <p>HGVs & other vehicles in High St/Adisham Road: Following discussion of a residents letter regarding vehicles driving on the footway, it was agreed that bollards should be included in the A257 plan recommendations for this area.</p> <p>Crossing at Wingham Green: Following a residents email and presentation at the meeting of a petition signed by 40 residents, councillors supported the need for safe access to the village and RESOLVED to help find a solution to the problem. A letter will be sent to our KCC County Member, Sue Chandler.</p> <p>Roman Road Speed Limit: The clerk confirmed a letter was sent to the Dover Area KCC Schemes Project Manager asking for a reduction in the speed limit.</p> <p>Poster regarding poor parking: Councillors RESOLVED to produce a Council poster to go up in the High Street reminding motorists that 'Pavements are for people'.</p> <p>Bus Stop on Roman Road opposite Wildlife Park: The clerk confirmed that letters have gone to Stagecoach and DDC regarding this bus stop. It was further agreed that a site meeting with all relevant parties must be arranged.</p> <p>Preston Hill: Councillors reviewed Preston Parish Council's suggestion to combat congestion on Preston Hill by increasing the length of passing spaces and limiting the number of parked vehicles. Councillors felt the passing spaces are adequate but agreed parking should be restricted at the very bottom of the hill by one car next to the junction. It was felt the existing draft A257 plan addresses this issue with inclusion of a small triangular chicane.</p>	<p>KC</p> <p>KC</p> <p>KC</p> <p>RG</p> <p>NR</p> <p>KC</p> <p>RG</p> <p>KC</p> <p>KC</p> <p>KC</p> <p>KC</p> <p>KC</p> <p>KC</p>

<p>8.3</p> <p>8.4</p> <p>8.5</p>	<p><u>Book Exchange/High Street Defib Kiosk</u> This item was deferred till September.</p> <p><u>NALC Research Student Questionnaire</u> Responses to this questionnaire were agreed. The clerk will complete this on-line.</p> <p><u>Outstanding Council Actions and Projects</u> Councillors discussed and agreed how to take these forward. Actions and nominated officers were agreed where necessary; others required no further action. The clerk will distribute the amended list of actions to councillors.</p>	<p>KC</p> <p>KC</p> <p>KC</p>
<p>9</p> <p>9.1</p> <p>9.2</p> <p>9.3</p> <p>9.4</p> <p>9.5</p> <p>9.6</p> <p>9.7</p> <p>9.8</p> <p>9.9</p>	<p>Questions and Items of Information</p> <p><u>Green DDC Waste Bags</u> The clerk noted that DDC kindly provided 6 green waste bags for use by our village volunteer.</p> <p><u>KALC Call for evidence on HGVs</u> The clerk noted the response sent to this request.</p> <p><u>Refreshing of white lines</u> The clerk confirmed work was carried out on Friday 30 June.</p> <p><u>The Red Lion</u> The clerk noted the response received from the DDC Heritage Team and that works had started inside the building.</p> <p><u>Projector Hire</u> The clerk noted the first hire took place on 24 June.</p> <p><u>History Panel</u> The clerk noted that DDC had installed the new panel.</p> <p><u>Bins</u> Cllr Brice noted that the bin next to the bus stop at Wingham Green was full.</p> <p><u>Damaged road signs</u> Cllr Graydon noted two broken zigzag road signs near Wenderton Lane.</p> <p><u>Wellbeing Status</u> Cllr Curtis noted that the Parish Council still has this status so long as co-opted members do not exceed the number of voted members.</p>	<p>KC</p> <p>KC</p>
<p>10</p>	<p>Date of Next Meeting Monday 11 September 2017, 7.30 Miles Room, Wingham Village Hall</p>	

There being no further business, the meeting closed at 22.08