

## WINGHAM PARISH COUNCIL

You are hereby given notice that the next meeting of the Parish Council will take place on Monday 13 November 2017 at 7.30pm in the Miles Room, Wingham Village Hall.

**NB.** A short public session on the 2018/19 budget will take place at the beginning of the meeting.



Clerk to the Parish Council  
8 November 2017

## AGENDA

### 1 APOLOGIES FOR ABSENCE

### 2 DECLARATIONS OF INTEREST

### 3 MINUTES OF PREVIOUS MEETING

To approve any amendments and sign minutes of the meeting held on 9 October 2017

~ Meeting to be adjourned for questions from residents regarding the 2018/19 budget ~

**2018/19 BUDGET QUESTIONS FROM RESIDENTS** [NB. It was agreed at the December meeting (MOM 12.12.16 s5.4) that residents would be given the opportunity to ask questions on the following year's budget at the beginning of the November meeting.]

### 4 PUBLIC SESSION [maximum 15 minutes]

Opportunity for members of public to make representations, answer questions and give evidence in respect of the business on the agenda. A member of the public shall not speak for more than 4 minutes, should raise their hand when requesting to speak, and direct comments to the chairman. Only one person is permitted to speak at a time. If more than one person wants to speak, the chairman of the meeting shall direct the order of speaking. A question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.

### 5 FINANCE

#### 5.1 Financial Statement for October (APPENDIX A)

To approve the Statement of Accounts for October 2017

#### 5.2 Bills to be Approved

	£
Clerk BT B/Band Oct/Nov phone bill (£22.60) plus line rental in advance (£208.80)	231 .40
Clerk Expenses for October (post)	2 .24
Clerk Heating & Lighting allowance October	8 .00
Harmer & Son - October grass cut	291 .60
Playdale Playgrounds Ecosurfacing	6600 .00

#### 5.3 Bills to be Ratified

Clerk net salary October	674 .92
NEST Pension Payment for October (DD)	12 .24
ASDA HP Inks for clerk	11 .00
CA Traffic - mobile SID	720 .00

#### 5.4 Insurance

To note amendment to policy and additional premium of £10.84 (to be charged at next renewal on 1.10.18)

#### 5.5 Allotment Signs

To ratify order of three signs for the allotments. (Quotes requested at MOM 11.7.16 s5.7) SH&A 1908 s26

#### 5.6 Forward Planning - Three year plan November 2017 (APPENDIX B)

To discuss and agree amendments to last year's plan for inclusion in 2018/19 budget

#### 5.7 Councillor Basic Allowance

To ascertain if eligible councillors wish to take the basic allowance or travel allowance for 2018/19

#### 5.8 Budget 2018/19 & Community Grants (APPENDIX C)

To begin discussions on items to be included in the budget; Review community grant policy; and agree two councillors to vet grant applications prior to the December meeting

#### 5.9 Annual Audit Review of effectiveness of internal control

To agree a committee of councillors to carry this out in time for the February 2018 council meeting

#### 5.10 Transfer of funds

To approve transfer of £720 from the Partnership Fund for the mobile SID; and £6867.43 from the Play Area Fund for the open day expenses (plaque & ribbon - £267.43) and ecosurfacing (£6600)

#### 5.11 WiFi Installation at Village Hall

To discuss the village hall treasurer request to cover the cost of this installation at £133

**5.12 NNDR - WC Business Rates**

To discuss recent correspondence with DDC and KALC and approve any action

**6 CORRESPONDENCE RECEIVED**

To review correspondence received by post since the previous meeting which has not previously been circulated or included on the agenda

**7 REPORTS**

- District Councillor
- Play Area
- Planning
- Recreation Ground
- SID/Speedwatch
- Village Hall
- PCC
- Tree Warden
- Other Reports (Dover Area KALC, KCC Highways seminar, War memorial mtng with church)

**8 ITEMS FOR DISCUSSION**

**8.1 DOV/17/01083 Land adjacent to Sessions House, Staple Road (APPENDICES D1, D2, D3, D4)**

To discuss and approve a response to this amended planning application

**8.2 KALC Community Awards 2018 (correspondence previously circulated)**

To decide whether to adopt the scheme this year

**8.3 Parking in St Mary's Meadow (correspondence previously circulated)**

To discuss resident email and approve any action

**8.4 Ground Maintenance Specification for 2018/19 (APPENDICES E1 & E2)**

To review current specification, discuss and approve any changes

**8.5 Consultations (correspondence prev circulated) To discuss and approve any responses to the following:-**

- i) BCE: 2018 Boundary Review of Parliamentary Constituencies. Deadline: 11.12.17**
- ii) KCC: Budget Consultation 2018 (RG). Deadline: 3.12.17**
- iii) Ash PC: Sustainability Appraisal Scoping Report. Deadline: 30.11.17**
- iv) DCLG: Disqualification Criteria for Councillors and Mayors (BC). Deadline 8.12.17**

**8.6 Meeting Dates 2018 (APPENDIX F)**

To review and approve dates for next year

**9 QUESTIONS & ITEMS OF INFORMATION**

- 9.1 Quarterly Review 1 July-30 Sept 2017 - to note internal audit carried out 27.10.17
- 9.2 FIT Awards - to note WPC shortlisted & selected to receive up to £100 travel expenses to attend event
- 9.3 MP Public meeting 17.11.17 on village bus service - to note Cllr Graydon's attendance
- 9.4 Fencing to rear of Court Flats - to note recent correspondence with EK Housing
- 9.5 Remembrance Parade - to note yesterday's event
- 9.6 Seath's Corner & HGVs on unsuitable roads - to note recent correspondence
- 9.7 Red Lion Corner Garden - to note delivery and application of mulch

**10 DATE OF NEXT MEETING:- Monday 11 December 2017, 7.30pm  
Miles Room, Wingham Village Hall**

**Planning Appendix (For Parish Council info only)**

Planning Applications Received

- DOV/17/01221 The Old Colliery, Staple Road. Variation of condition 2 of planning permission DOV/15/00929 to allow changes to approved drawings (application under section 73)
- DOV/17/01271 5 Edmund Street. Erection of a single-storey rear extension (existing conservatory and garage to be demolished)
- DOV/17/01275 Coach House, High Street. Variation of condition 2 of planning permission DOV/15/00986 to allow changes to approved plans (application under section 73)
- DOV/17/01313 Land adjacent to Chestnut House, Canterbury Road. Erection of a detached dwelling, formation of new vehicle access and parking.

Decisions to be Ratified

- DOV/17/01145 Land at Crockshard Farm, Crockshard Lane. Construction of horse exercise area and access way. No objections noted 16.10.17 (Amended description issued between meetings)
- DOV/17/01252 Dog Inn, Canterbury Road. Erection of a detached building for use as office. Object on the grounds that the office would take up valuable parking space which will exacerbate problems with parking in the immediate vicinity. 31.10.17
- DOV/16/00875 Site at Casino Garage, Canterbury Road - Planning Inspectorate Appeal. Change of use from sales forecourt to hand car wash with the erection of a new office building, 3m high screens and 1.8m boundary fence (amended description). Representation to Planning Inspectorate on 6.11.17 requesting that resident opinion be taken into consideration, namely that the noise, pollution, discomfort and annoyance that a car cleaning unit would create would be intolerable for them.

Decisions Received from DDC

- DOV/17/01034 Old Forge House, Canterbury Road. Erection of a detached 2 bay car port with store and installation of 4no. bollards fronting Canterbury Road. GRANTED 26.10.17
- DOV/17/01093 Wingham House, Canterbury Road. Erection of a summer house and formation of a sunken swimming pool. GRANTED 31.10.17