

WINGHAM PARISH COUNCIL

Minutes of a Meeting held on Monday 8 January 2018, 7.30 The Miles Room, Wingham Village Hall

Councillors Present

Cllr S Addis
Cllr E Brice
Cllr R Catt
Cllr B Curtis
Cllr R Graydon
Cllr P Prebble
Cllr P Young

In attendance: Kerry Coltham, Clerk
Cllr Sue Chandler, District Councillor for reports

		ACTION								
1	Apologies for absence Apologies were received from Cllrs Baker and Redfearn. The reasons for these absences were accepted and approved by all Councillors.									
2	Declarations of interest There were no declarations of interest.									
3	Minutes of previous meeting It was proposed by Cllr Addis, seconded by Cllr Prebble and RESOLVED, that the minutes of the meeting held on 11 December, having been circulated, be approved and signed as a true record.	BC								
4	Public Session There were no comments made during the public session.									
5	Finance									
5.1	<u>Financial Statement for December</u> It was proposed by Cllr Catt, seconded by Cllr Prebble and RESOLVED that the statement for December be approved.									
5.2	<u>Bills to be approved:</u> <table style="margin-left: 20px; border-collapse: collapse;"> <tr> <td>Clerk BT B/Band Dec/Jan phone bill</td> <td style="text-align: right;">£24 .65</td> </tr> <tr> <td>Clerk Expenses for Dec (post)</td> <td style="text-align: right;">2 .24</td> </tr> <tr> <td>Clerk H&L allowance December</td> <td style="text-align: right;">8 .00</td> </tr> <tr> <td>Business Stream allotments SH&AA 1908 s26</td> <td style="text-align: right;">33 .57</td> </tr> </table> <p>It was proposed by Cllr Addis, seconded by Cllr Brice and RESOLVED that these bills be approved and paid.</p>	Clerk BT B/Band Dec/Jan phone bill	£24 .65	Clerk Expenses for Dec (post)	2 .24	Clerk H&L allowance December	8 .00	Business Stream allotments SH&AA 1908 s26	33 .57	KC
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5.3	<u>Bills to be ratified:</u> <table style="margin-left: 20px; border-collapse: collapse;"> <tr> <td>Clerk net salary December</td> <td style="text-align: right;">674 .92</td> </tr> <tr> <td>NEST Pension Payment for Dec (DD)</td> <td style="text-align: right;">12 .24</td> </tr> </table> <p>It was proposed by Cllr Young, seconded by Cllr Catt and RESOLVED that the above payments be ratified.</p>	Clerk net salary December	674 .92	NEST Pension Payment for Dec (DD)	12 .24					
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5.4	<u>Quarterly Review</u> It was proposed by Cllr Graydon, seconded by Cllr Young and RESOLVED to approve the quarterly review. The review is yet to be audit checked by Cllr Catt and this will be carried out before the next meeting.	KC								
5.5	<u>Transfer of funds</u> It was proposed by Cllr Brice, seconded by Cllr Graydon and RESOLVED to approve the transfer of £4377.16 from the Play Area NS&I Fund to the Lloyds account to cover the final Playdale invoice paid 11.12.17.	KC								
5.6	<u>Kent Tree & Pond Warden Scheme</u> It was proposed by Cllr Addis, seconded by Cllr Prebble and RESOLVED to support the scheme with a £25 donation.	KC								
5.7	<u>Ground Maintenance & Tree Maintenance Quotes</u> Specifications for these contracts were sent directly to a number of Kent companies and advertised on the Parish Council website and village facebook page. Quotes were received and considered. It was proposed by Cllr Addis, seconded by Cllr Young and RESOLVED to award the Grass Cutting three year contract (2018-2021) to Harmer & Son Ground Maintenance Limited. It was proposed by Cllr Graydon, seconded by Cllr Addis and RESOLVED to award the Tree Maintenance annual contract for 2018-19 to C&W Groundcare Ltd.	KC								
5.8	<u>Precept 2018/19</u> Figures and calculations were presented to Councillors by the clerk. It was proposed by Cllr Addis, seconded by Cllr Graydon and RESOLVED to approve setting the precept request at £58086.77 which represents council tax of £85.29 per Band D equivalent property, a decrease of £1.58 per Band D property.	KC								

6	<p>Correspondence Received (NB. This list includes correspondence received since the previous meeting which has not previously been circulated and/or included on the agenda)</p> <p>Mrs Andrews - letter about bollards on High Street & KCC response Mr Kenton - email regarding parking in St Mary's Meadow Ms Whiteley - email regarding Trees and Red Lion Corner wall HMRC - changes to IT systems FiT - Winter 2017 edition of 'Field Notes' Newsletter SLCC - The Clerk Magazine Vol.49 No.1 Clerks & Councils Direct - January Issue 115 NALC - LCR Winter 2017 LAPU - Product Update December 2017 Various other information emails previously circulated to Council members.</p>	<p>KC circulate</p>
7	<p>Reports</p> <p>7.1 District & County Cllr Chandler Buses (KCC): KCC is considering cutting subsidised bus routes from the budget but it is not yet certain what changes would be made. The KCC leader has taken a personal interest and is in discussions with Stagecoach. Cllr Chandler has met with Craig Mackinlay MP to discuss possible community bus services but no decisions made. Hospital (KCC): Cllr Chandler highlighted the three options put forward for future services which will be put before the KCC scrutiny committee later this month then out to public consultation. Parking (DDC): DDC will be discussing possible parking charges at a number of district car parks, including Wingham, at their Cabinet meeting on 15 January. Councillors asked Cllr Chandler to take forward several questions about this proposal and the general opinion that they could see no benefit to the village or its residents. Planning: Cllr Catt noted his concern that DDC do not appear to be taking the Parish Council's (PC) consultee responses on board as there have been a few decisions recently contrary to what the PC have recommended. Where the PC object, Cllr Chandler recommended asking a District Cllr to refer the application to full committee; for other responses ensure that the PC are always clear and specific giving reasons for either support or objection.</p> <p>7.2 Play Area Cllr Prebble reported the play area and MUGA are OK, and he will shortly be clearing leaves.</p> <p>7.3 Planning Cllr Addis reported <u>no objections to:</u> 17/00858 71 High Street. Part change of use to a single dwellinghouse (C3 use); and 17/01449 Site at the old Colliery, Staple Road. Installation of a new drainage infrastructure, clay-lined lagoon and drainage pond. <u>There were no decisions to be ratified. The following decisions were received from DDC:</u> 17/01275 Coach House, High Street. Variation of condition 2 of planning permission 15/00986 to allow changes to application plans (application under section 73) GRANTED; 17/01271 5 Edmund Street. Erection of a single storey rear extension (existing conservatory and garage to be demolished) GRANTED; 17/01313 Land adjacent to Chestnut House, Canterbury Road. Erection of a detached dwelling, formation of new vehicle access and parking. REFUSED.</p> <p>7.4 Other reports were received from Cllr Young on SID statistics and Speedwatch Sessions; from Cllr Brice on the Village Hall; and from Cllr Curtis on a meeting with KCC on 20mph limits - future agenda item.</p>	<p>KC</p>
8	<p>Items for Discussion</p> <p>8.1 Planning committee Terms of Reference It was proposed by Cllr Young, seconded by Cllr Prebble and RESOLVED to approve these with no amendments.</p> <p>8.2 Jack Jolly Award & KALC Community Award Having reviewed the nominations received, it was RESOLVED that the Jack Jolly Award will go to Ali Hood and the KALC Community Award to the clerk, Kerry Coltham. It was also agreed to arrange a special award for the WCN editors who are standing down this year in recognition of their dedication to the newsletter over many years. The successful candidates will be invited to attend the Annual Parish Assembly where the awards will be presented.</p> <p>8.3 General Data Protection Regulation Act, May 2018 The clerk gave an overview of this new regulation and the workshop by Satswana that she attended last month. Having sought further advice from KALC, it was agreed that the council maintain a 'watching brief' until further information is available from NALC, and to use the 12 steps checklist to start preparations.</p>	<p>KC</p> <p>KC</p> <p>KC</p>

<p>8.4</p> <p>8.5</p> <p>8.6</p> <p>8.7</p>	<p><u>Kent Fire & Rescue Service Consultation - Safety & Wellbeing Plan</u> It was RESOLVED not to comment on this consultation.</p> <p><u>Military Events Calendar</u> It was agreed to ask for the Wingham Remembrance Parade to be included.</p> <p><u>Pedestrian Crossing Signs</u> Following resident requests for a crossing near the church which has previously been thoroughly investigated and found not to be possible, KCC were asked if signs could be erected to warn drivers of pedestrians crossing. Cllr Chandler arranged for a response from a Highways Manager and this was discussed. It was agreed to ask further questions and seek clarification on where signs could be placed on Canterbury Road.</p> <p><u>Annual Parish Assembly - Monday 23 April 2018</u> It was agreed to ask residents what they would like the discussion subject of this year's APA to be.</p>	<p></p> <p>KC</p> <p>KC</p> <p>KC</p>
<p>9</p> <p>9.1</p> <p>9.2</p> <p>9.3</p>	<p>Questions and Items of Information</p> <p><u>Skye Court</u> The clerk noted the 'STOP' sign due to be painted at the end of the lane from Skye Court where it joins the footpath has not yet been done despite chasing Torran Construction. It was agreed this should be pursued.</p> <p><u>Christmas Tree</u> Cllr Curtis thanked Cllr Prebble and other residents for helping with the village Christmas Tree.</p> <p><u>Member Complaint</u> Cllr Curtis summarised actions taken by DDC and himself following the recent member complaint.</p>	<p>KC</p>
<p>10</p>	<p>Date of Next Meeting Monday 12 February 2017, 7.30 Miles Room, Wingham Village Hall</p>	

There being no further business, the meeting closed at 21.12